**WORKS PROCUREMENT NOTICE**

**Contract Title: 3rd Phase Expansion of the St. Vincent and the Grenadines Community College (SVGCC)**

**Location: Villa, St. Vincent**

1. **Publication reference:** EuropeAid/129296/D/WKS/VC
2. **Procedure:** Open International
3. ***Whereas funding has been secured for this project the Contracting Authority has requested an extension of the Implementation Period of the Financing Agreement. Consequently this Procurement Notice is being published with a suspensive clause.***
4. **Programme:** 9th European Development Fund (EDF)
5. **Financing:** Budget line – 9ACP SVG 005
6. **Contracting Authority:**

National Authorising Officer for EDF Operations,

Ministry of Finance and Economic Planning

Government of St. Vincent and the Grenadines

Administrative Building

Kingstown, St. Vincent

Tel: (784) 457 2182

Email: [*edfpmcu@vincysurf.com*](mailto:edfpmcu@vincysurf.com)

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Construction of three 2 storey and one single storey buildings totalling approximately 39,000 sq.ft. as well as the renovation of 3 existing buildings totalling approximately 36,000 sq.ft. Works include electro-mechanical/electrical/laboratory/ICT installations, seating and lighting fixtures and remodelling of spaces in the existing facilities. External works includes demolition of temporary classrooms, paths and paving, construction of a sewerage treatment system, external utility services and general landscaping.

Lot 1 of the Contract will be financed by the European Union.

1. **Number and titles of lots**

Lot 1 - SVGCC 3rd Phase Expansion: New Construction.

Lot 2 - SVGCC 3rd Phase Expansion: Renovations and Demolitions Works.

Lot 3 - SVGCC 3rd Phase Expansion: Construction of External Stage.

Lot 4 - SVGCC 3rd Phase Expansion: External Works and Landscaping.

Lot 5 - SVGCC 3rd Phase Expansion: Construction of Bleachers and Games Courts.

Lot 6 - SVGCC 3rd Phase Expansion: Construction of Student Union Building.

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in tendering is open on equal terms to all natural and legal persons (participating either individually or in a grouping (consortium) of tenderers) which are established in one of the Member States of the European Union and ACP States and international organisations as authorised by the instrument applicable to the programme under which the contract is financed (see also heading 22 below). All works, supplies and services under this contract must originate in one or more of these countries.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide to contract procedures for EC external actions.**

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

1. **Tender guarantee**

Tenderers must provide a tender guarantee for each Lot when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties.

The amount of the guarantee for each Lot shall be:

Lot 1 - € 20,000

Lot 2 - € 4,000

Lot 3 - € 3,000

Lot 4 - € 4,000

Lot 5 - € 3,000

Lot 6 - € 4,000

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and/or site visit**

An optional information meeting and/or site visit will be held on: **12th May, 2010 at 10:00am.**

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

1. **Period of implementation of tasks**

Construction period of 27 months from contract signature.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

Financial criteria:

* 1. the average annual turnover of the tenderer in the past 3 years must be at least the following respective to each Lot and aggregated for respective combination of Lots:

Lot 1: € 750,000

Lot 2: € 150,000

Lot 3: € 100,000

Lot 4: € 150,000

Lot 5: € 100,000

Lot 6: € 150,000

* 1. if it is the sole tenderer it must have access to sufficient credit and other financial facilities to cover the required cash-flow for the duration of the contract. In any case, the amount of credit available must exceed the equivalent of the following respective to each Lot and aggregated for respective combination of Lots:

Lot 1: € 150,000

Lot 2: € 30,000

Lot 3: € 25,000

Lot 4: € 30,000

Lot 5: € 25,000

Lot 6: € 30,000

Professional and technical criteria applicable per Lot or combination of Lots:

a. must have completed at least 1 (one) project of the same nature/complexity comparable to the works concerned by the tender over the last 5 (five) years. The Contracting Authority reserves the right to ask for copies of the respective certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.

b. it must carry out at least 60% of the contract works by own resources, which means that it must have the equipment, materials, human and financial resources necessary to enable it to carry out that percentage of the contract.

c. if it is the lead member of a joint venture/consortium, it must have the ability to carry out at least 50% of the contract works by its own means.

d. if it is a partner of a joint venture/consortium (i.e. not the lead member) it must have the ability to carry out at least 10% of the contract works by its own means.

e. all its key personnel must have at least 10 years appropriate experience and proven qualification relevant to works of a similar nature to this project.

1. **Award criteria**

Price.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available in PDF format from the National Authorising Officer for EDF Operations, Ministry of Finance and Planning, Government of St. Vincent and the Grenadines, Administrative Building, Kingstown, St. Vincent. It is also available for inspection at the premises of the Contracting Authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to the Project Manager, EDF/PCMU, Ministry of Finance and Planning, Administrative Building, Kingstown, St. Vincent at [edfpmcu@vincysurf.com](mailto:edfpmcu@vincysurf.com) (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EuropeAid website at: <https://webgate.ec.europa.eu/europeaid/onlineservices/index.cfm?do=publi.welcome>.

1. **Deadline for submission of tenders:**
2. **22nd June, 2010 at 1:30pm**

Any tender received after this deadline will not be considered.

1. **Tender opening session**

**Time: 22nd June, 2010 at 1:45pm**

Venue: Conference Room

Central Planning Division

1st Floor, Administrative Complex

Kingstown,

St Vincent

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

1. **Legal basis**

ACP-EC Partnership Agreement signed at Cotonou on 23 June 2000 as amended on 25 June 2005 and in 2008 (Annex IV)