

## **WORKS CONTRACTNOTICE**

### **Alteration and Upgrading**

#### **Milton Cato Memorial Hospital (Lot 1)**

**And**

#### **Mental Health Centre (lot 2)**

**Location – Kingstown, St. Vincent and the Grenadines**

- 1. Publication reference: 10<sup>th</sup> EDF /MCMH & MHC/W**
- 2. Procedure:** Open
- 3. Programme:** 10<sup>th</sup> EDF
- 4. Financing:** Budget line / Financing agreement / Other >
- 5. Contracting Authority**

National Authorising Officer for EDF Operations,  
Ministry of Finance and Economic Planning  
Government of St. Vincent and the Grenadines  
Administrative Building  
Kingstown, St. Vincent

Tel: (784) 457 2182

Email: [edfpmcu@vincysurf.com](mailto:edfpmcu@vincysurf.com)

### **CONTRACT SPECIFICATIONS**

- 6. Description of the contract**

#### **Milton Cato Memorial Hospital:**

The scope of works entails alterations to upgrade existing buildings including replacing timber floor with concrete floor, replacing timber roof with new steel framed roof and works to the kitchen. General repairs and upgrading existing maternity labour rooms to provide temporary surgery theatres to allow works to take place on the roof of the existing theatre block and replacement of air conditioning systems in the theatres (3No.). Associated electrical and plumbing works are also included.

#### **Mental Health Centre:**

The scope of works entails general upgrading including new floor finishes, new doors and windows; internal improvements to staff areas, kitchen and toilet facilities; reconstruction of fire-damaged sections of one wing and upgrading of electrical and plumbing installations. External works include construction of a new circulation corridor as well as works to the existing laundry, surface water drains and boundary walls.

## **7. Number and titles of lots**

Lot 1 - Milton Cato Memorial Hospital

Lot 2 - Mental Health Centre

## **TERMS OF PARTICIPATION**

## **8. Eligibility and rules of origin**

Participation in tendering is open on equal terms to all natural and legal persons (participating either individually or in a grouping (consortium) of tenderers) which are established in one of the Member States of the European Union, ACP States or in a country or territory authorised by the ACP-EC Partnership Agreement under which the contract is financed (see also heading 22 below). Participation is also open to international organisations. All works, supplies and services under this contract must originate in one or more of these countries.

## **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide to contract procedures for EU external actions**.

## **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

## **11. Tender guarantee**

Tenderers must provide a tender guarantee for each lot when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties.

**Lot 1 - EC\$15,000.00**

**Lot 2 - EC\$20,000.00**

## **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the

tenderer which has submitted the next cheapest compliant tender.

**13. Information meeting and/or site visit**

An optional information meeting will be held on **April 22, 2013 at 10:00am** at the Central Planning Division.

**14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

**15. Period of implementation of tasks**

**Lot 1:** Construction period of 12 months

**Lot 2:** Construction period of 12 months

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**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

**Financial criteria:**

- a. The average annual turnover of the tenderer in the past 3 years must be at least the following respective to each Lot and aggregated for respective combination of Lots:

Lot 1: EC\$2.5M

Lot 2: EC\$3.5M

- b. if it is the sole tenderer it must have access to sufficient credit and other financial facilities to cover the required cash-flow for the duration of the contract. In any case, the amount of credit available must exceed the equivalent of the following respective to each Lot and aggregated for respective combination of Lots:

Lot 1: EC\$500,000.00

Lot 2: EC\$600,000.00

*Professional and technical criteria applicable per Lot or combination of Lots:*

**Professional and technical criteria:**

- it must have completed at least **2 (two) projects** of the same nature/amount/complexity comparable to the works concerned by the tender over the last **5 (five) years**. The Contracting Authority reserves the right to ask for copies of the respective certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.
- it must carry out at least **70%** of the contract works by own resources, which means that it must have the equipment, materials, human and financial resources necessary to enable it to carry out that percentage of the contract.
- if it is the lead member of a joint venture/consortium, it must have the ability to carry out at least **50%** of the contract works by its own means.

- if it is a partner of a joint venture/consortium (i.e. not the lead member) it must have the ability to carry out at least **10%** of the contract works by its own means.
- all its key personnel must have at least **5 (five) years'** appropriate experience and proven qualifications relevant to works of a similar nature to this project.

An economic operator may, where appropriate and for a particular contract, rely on the capacity of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer relies mostly on the capacity of other entities or when it relies on key criteria. If the tenderer relies on other entities, it must prove to the Contracting Authority that it will have at its disposal the resources necessary to perform the contract, for example by producing an undertaking on the part of those entities to place resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the tender should include a separate document providing data on this third entity for the relevant selection criterion. Proof of capacity must be furnished at the request of the Contracting Authority.

## 17. Award criteria

Price

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## TENDERING

### 18. How to obtain the tender dossier

The tender dossier is available in PDF format from the National Authorising Officer for EDF Operations, Ministry of Finance and Economic Planning, Government of St. Vincent and the Grenadines, Administrative Building, Kingstown, St. Vincent. It is also available for inspection at the premises of the Contracting Authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to the Project Manager, EDF/PCMU, Ministry of Finance and Planning, Administrative Building, Kingstown, St. Vincent at [edfpmcu@vincysurf.com](mailto:edfpmcu@vincysurf.com) (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EuropeAid website at: <https://webgate.ec.europa.eu/europeaid/onlineservices/index.cfm?do=publi.welcome>.

### 19. Deadline for submission of tenders

**21<sup>st</sup> May, 2013 at 1:30pm**

Any tender received after this deadline will not be considered.

**20. Tender opening session**

**Time: 21<sup>st</sup> May, 2013 at 1:40pm**

Venue: Conference Room  
Ministry of Finance & Economic Planning  
2<sup>nd</sup> Floor, Bank of St. Vincent and the Grenadines Building  
Grenville Street  
Kingstown,  
St Vincent

**21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

**22. Legal basis**

[EDF: 10<sup>th</sup> EDF: ACP-EC Partnership Agreement signed at Cotonou on 23 June 2000 as amended.